



Connection Offer Expenses Customer Guide 1st April 2021



Introduction

This Customer Guide explains our process in relation to Connection Offer Expenses. Connection Offer Expenses are the costs that we incur in producing your Connection Offer. For certain types of connections, Connection Offer Expenses will be required to be paid by you even if you do not wish to accept your Connection Offer.

From 1st April 2021 we will give customers whose application has triggered work at Extra High Voltage (EHV) or 132kV the option to cancel their application up to day 25 without incurring a full Connection Offer Expense. Customers who cancel within this time frame will pay a reduced Connection Offer Expense fee.

As a licensed Independent Distribution Network Operator (IDNO), we are legally obliged to provide you with a Connection Offer if you apply for a connection and provide us with all the information that we need. There are costs associated with providing a Connection Offer (also known as Connection Offer Expenses or Assessment and Design Fees) such as processing the application; assessing the impact of the connection on the Distribution system; designing and costing the connection; and preparing the Connection Offer

Who has to pay Connection Offer Expenses?

Customers applying for Generation connections will be charged Connection Offer Expenses. For generation projects this includes projects that are >50kW and require works to be completed at HV and projects of any size that require work to be completed at EHV or 132kV.

Customers who apply for Generation projects that are ≤50kW at HV will not be charged for their Connection Offer. Customers who apply for Generation projects that only require work at LV will continue to be charged only if they accept the Connection Offer.

How does the process work?

Will I have to pay Connection Offer Expenses when I apply? You do not have to pay Connection Offer Expenses up front at the application stage. If you apply for a Connection Offer, you will receive one in the normal timescales. You will also receive a separate invoice for the Connection Offer Expenses soon afterwards.

What if I want to cancel my application?

There will be a 14-calendar day cooling off period from the date we confirm all relevant information has been received to enable us to process your application. If you cancel your application during the 14-calendar day cooling off period you will not be required to pay any Connection Offer Expenses.

If you cancel after this 14-calendar day period, and your application only involves work at HV you will be charged the full amount for the Connection Offer Expenses and we will issue you with an invoice for this charge. If you cancel after this 14-calendar day period, but within 25 working days of submitting your competent application to us and your application involves work at EHV or 132kV, we will charge you a reduced fee. This reduced fee is only applicable to applications that require work at EHV or 132kV as these projects generally require a longer timescale for us to provide a Connection Offer. For projects with works required at HV, we expect to have completed much of the work required to prepare your Connection Offer by day 25 and indeed in some cases we will have already issued the Connection Offer.

When do you charge me for Connection Offer Expenses?

You will be sent an invoice for Connection Offer Expenses soon after you receive your Connection Offer. You will be required to pay this invoice within 30 days.

What if I want to accept the Connection Offer?

If you want to accept your Connection Offer, then you can confirm acceptance and pay for the full Connection Offer amount in the usual way. The charges will be included in your Connection Offer.

What if I do not want to accept the Connection Offer?

If you do not want to accept the Connection Offer, you will still be required to pay the Connection Offer Expenses charge. The invoice that you will have been sent will detail how you can pay this.

What if I want to make a change to my application?

If you require to make a change to your application, we need to assess the extent of additional work that will be required by us. If this is a minor change, there will be no additional charge. However, if you request a major change to the application for example, a change in the location or capacity of your connection, then this will require us to carry out the full process again to prepare a different Connection Offer. This will therefore incur an additional charge. If you require to make the change within the cooling off period of 14 days, you can make this amendment at no extra cost.

What are the new charges?

Full information of the charges is set out in our Connections Charging Methodology Statement available on our website www.harlaxtonenergynetworks.com

The tables on the next page show the charges and the project types which they apply to. Please note “LV”, “HV”, or “EHV” in the table below denotes the highest voltage of assets being worked on including any associated reinforcement or diversionary works. The charges on the following pages do not include VAT. Note that LV is less than 1,000 volts; HV is 1,000 to 22,000 volts; EHV is >22,000 to 72,000 volts; and 132 is greater than 72,000 volts.

All Works Offer

Description	Total Connection Offer Expense	Amount to be Invoiced *	Fee if Cancelled after 14 days but before 25 days
Generation			
Connection of Generation at HV up to 250kVA**	£938	£370	£370
Connection of Generation at HV greater than 250kVA and up to 1MVA	£2,556	£1,364	£1,364
Connection of Generation at HV greater than 1MVA	£2,556	£1,364	£1,364
Connection of Generation at EHV up to 10MVA	£2,556	£2,067	£1,033
Connection of Generation at EHV greater than 10MVA	£2,556	£2,067	£1,033
Connection of Generation greater than 50MVA	£2,556	£2,067	£1,033

* An element of the Connection Offer Expense will be charged at Quotation issue and the remainder will be due at quotation acceptance

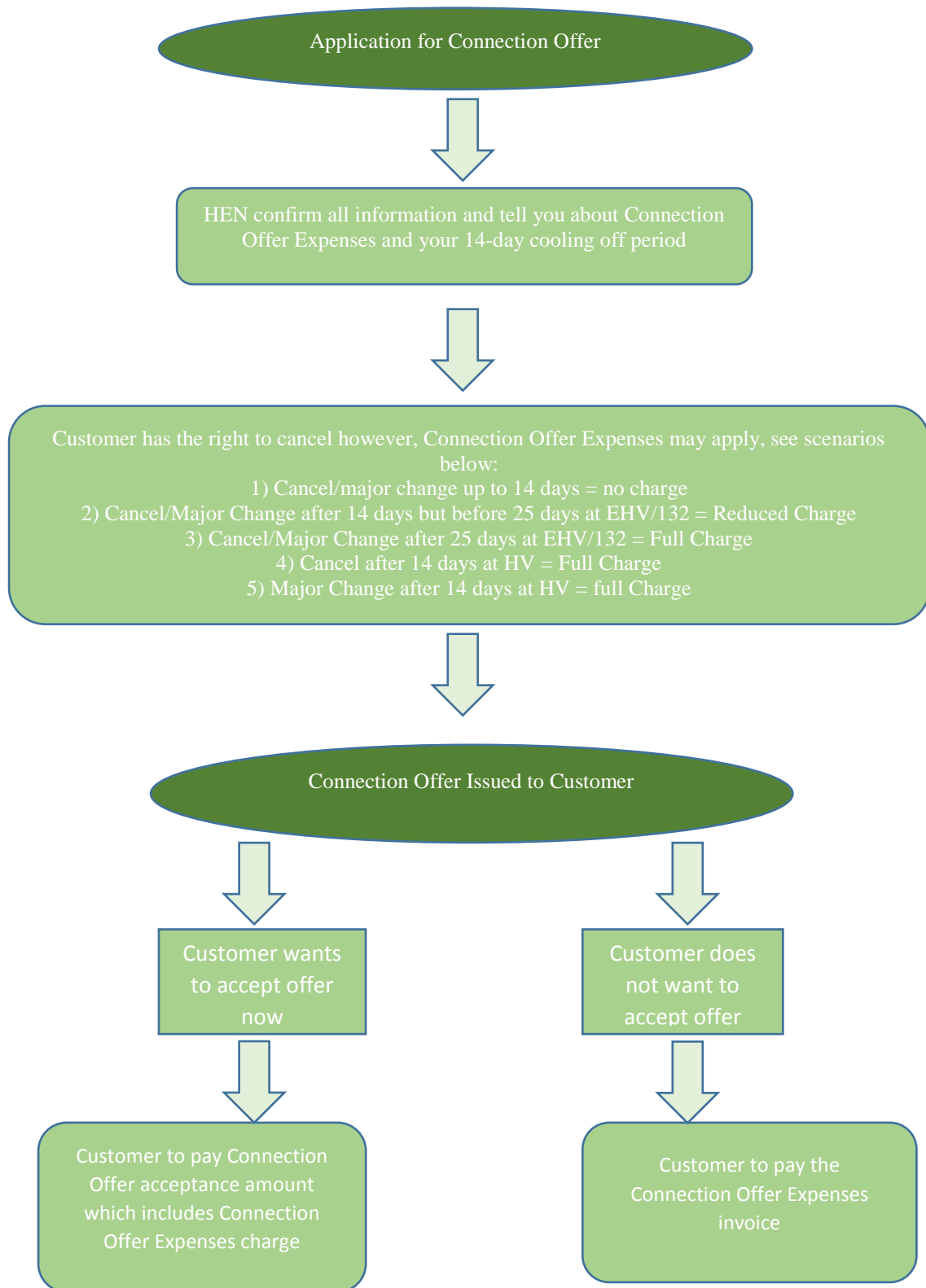
** Please note that microgeneration (<50KVA) is currently not affected by Connection Offer Expenses and will not be charged

Point of Connection Only Offer

Description	Total Connection Offer Expense	Fee if Cancelled after 14 days but before 25 days
Generation		
Connection of Generation at HV up to 250kVA**	£370	£370
Connection of Generation at HV greater than 250kVA and up to 1MVA	£1,364	£1,364
Connection of Generation at HV greater than 1MVA	£1,364	£1,364
Connection of Generation at EHV up to 10MVA	£2,067	£1,033
Connection of Generation at EHV greater than 10MVA	£2,067	£1,033
Connection of Generation greater than 50MVA	£2,067	£1,033

Note: “LV”, “HV”, or “EHV” in the table above denotes the highest voltage of assets installed including any associated reinforcement or diversionary works.

** Please note that microgeneration (<50KVA) is currently not affected by Connection Offer Expenses and will not be charged



Please contact the Engineer responsible for your application if you have any queries associated with how these charges have been applied. If after communication with the Engineer you are not happy, you can follow our complaints procedure, details of which can be found on our website www.harlaxtonenergynetworks.com

You also have the right under section 23 of the Electricity Act 1989 to refer the matter to the Authority for determination.

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