



Harlaxton Energy Networks Limited

Statement of Charges for Metering Point Administration Services

Effective from 01st November 2015

This statement has been prepared in a form approved by Ofgem

Version Control

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1. Introduction

1.1 Harlaxton Energy Networks Limited – Distribution Business

Harlaxton Energy Networks Limited are an independent electricity distribution business, licensed to design, build, adopt, operate and maintain electricity distribution networks in Great Britain.

This statement has been prepared in a form approved by Ofgem.

1.2 Purpose of this Statement

This statement sets out the basis upon which charges will be made for the provision of metering point administration services to enable a supplier to make a reasonable estimate of charges it would be liable to pay for the provision of such services. It is prepared in accordance with the requirements of Harlaxton Energy Networks electricity distribution licence issued under the Electricity Act 1989 (as amended by the Utilities Act 2000) and the Master Registration Agreement (MRA).

This statement describes the process for obtaining metering point administration services. This statement also details the costs for each activity which are not included with Harlaxton's distribution use of system charges (DuoS).

It should be noted that Harlaxton Energy Networks are not currently a meter operator (MOP) and therefore does not charge for MOP services.

1.3 Persons Entitled to Apply for Metering Point Administration Services

An applicant applying for the use of Harlaxton Energy Networks metering point administration services, in relation to Harlaxton Energy's network, must be a licensed Electricity Supplier and a signatory to the Master Registration Agreement (MRA) and the Distribution Connection Use of System Agreement (DCUSA). Harlaxton Energy Networks are also required by its licence to establish or procure data transfer services, these services are provided under contract by Electralink. Persons requiring data transfer services should apply to Electralink directly at:

Electralink
Ground Floor
Grafton House
2-3 Golden Square
London
W1F 9HR

Helpdesk Tel: 020 7432 3017

E-Mail: helpdesk@electralink.co.uk

1.4 Procedure for Applying for Metering Point Administration Services

An application for metering point administration services should be made in the first instance by telephone, by email or in writing to the following:

MPAS Department
Harlaxton Energy Networks Limited
Toll Bar Road
Marston
Grantham
Lincolnshire
NG32 2HT

Telephone: 0844 800 1813

E-Mail: info@harlaxtonenergynetworks.com

Applicants will be required to enter into an agreement with Harlaxton Energy Networks prior to using the services. This agreement will set out the obligation of both parties, service levels, methods of communicating information and invoicing and payment arrangements.

Where an agreement cannot be reached within a reasonable period then either party may request settlement by the Chairman of the Gas and Electricity Markets Authority.

2. Charges for Metering Point Services

2.1. Basis of Charges

The normal operating costs of providing a metering point administration service (MPAS) are included with Harlaxton Energy Networks distribution use of system charges (DuoS).

If an electricity Supplier should request additional services then a transaction charge will be levied by Harlaxton. A table of these charges are provided in Section 2.2 overleaf. The charges detailed overleaf are exclusive of VAT.

2.2 Table of Charges

The charges set out below are for transactional services associated with the provision of metering point services (MPAS).

Transactional Charges for MPAS		
Activity	Unit	Harlaxton Energy Networks Charge
1. Provision of a Contact Notice	Per notice - Manual	£30.00
	Per notice - Automatic	£5.00
2. Manual Database Amendment	By Agreement	Charge will vary according to the number of data items to be changed but typically estimated at £300.00
3. Full Refresh	Per Event	£500.00
4. Selective Refresh of Data	Per Supplier Number	£15.00
5. Data Resend (when original data transmission does not reach the intended recipients gateway)	Per Resend	£30.00
6. Rejections	Per Rejection	£5.00
7. Report to Settlement System Administrator	Per Report	£50.00
8. Report to Elexon Parties	Per Report	£50.00
9. MPAS Investigations Reports	Per Report	£50.00
10. Report to Data Aggregator (detailing last file sequence number)	Per Report	£50.00

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